



## ZASTĘPCZYNI PREZYDENTA MIASTA GDAŃSKA

### Admission principles for the first grade of public primary schools in 2024/2025

The enrollment starts on the 1<sup>st</sup> of March 2024 at 12.00 a.m.

Electronic enrollment is available at the website  
<https://naborsp-kandydat.edu.gdansk.pl/gdansk>

The system will not be available before the date above.

### GENERAL INFORMATION

**Children living outside the commune of Gdańsk** (gmina Gdańsk) are welcome to apply only in case of vacancies, between 21<sup>st</sup> of August and 30<sup>th</sup> of August 2024. Within this period of time, parents of children living outside the commune of Gdańsk are obliged to submit enrollment applications at a chosen primary school (this option does not include electronic enrollment).

**Compulsory education** starts with the beginning of a school year within the calendar year when a child turns 7 and ends with graduation from primary school, not later than 18 years of age. Each child within this range of age, is guaranteed placement in a primary school located in a given catchment area, situated within the commune of Gdańsk, guaranteeing short distance and safe journey from home to school.

Parents are ensured the right to find placement in a catchment area for their children, but it is not obligatory. They may choose to apply to schools outside their catchment area as well. In case the candidate is not accepted to a chosen school, he or she will be accepted to a school in the catchment area. The electronic system GPE will automatically assign the candidate to a primary school within the catchment area.

#### **First grade applicants for the school year 2022/2023 include:**

- **seven-year-old** children (born in 2017) are subject to compulsory education
- **six-year-old** children (born in 2016) on **parental application**, when a child has already received pre-school education in a previous school year or is in a possession of an opinion (authorized by the pedagogical counselling centre) stating his/her ability to begin education in primary school. The application for a six-year-old child to be admitted to the first grade should be submitted with a declaration ("zgłoszenie") (in case of a catchment area school) or enrollment application form ("wniosek rekrutacyjny") (when the school is outside the catchment area) between **1<sup>st</sup> of March and 15<sup>th</sup> of March 2024 until 4.00 pm.**

#### **Continuation of education in the first grade in 2022/2023 indicated by the City Mayor**



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Any child who was indicated a **pre-school unit** in a primary school by the City Mayor in a school year of 2023/2024 in a primary school other than a school within the catchment area school suitable for their place of residence **on parental application**, is admitted to the first grade of primary school without following the enrollment procedure (parents do not register in electronic system of enrollment on Gdańska Platforma Edukacyjna). Application for the continuation of education in the first grade should be submitted at a primary school which the child is currently attending **between 1<sup>st</sup> of March and 15<sup>th</sup> of March 2024 until 4.00 pm**.

If a child lives **outside the catchment area and was accepted without fulfilling the above mentioned procedure, such situation can be accepted after the proper recruitment procedure (art. 133 ust. 2 Educational Law Act dated 14th December 2016, consolidated text Journal of Laws 2023 p. 900)**

Information about **primary schools** in the city of Gdańsk such as the addresses, their educational offers, descriptions of the schools, will be available from 12 p.m. on 1<sup>st</sup> of March 2024 at <https://naborsp-kandydat.edu.gdansk.pl/gdansk>

The list of schools planning to offer **sports or integration classes** will be available on 1<sup>st</sup> of March 2024 at <https://naborsp-kandydat.edu.gdansk.pl/gdansk>

The list of **primary schools districts** valid from the 1st of September 2022 will be available as of 1<sup>st</sup> of March 2024 and can be downloaded after 1<sup>st</sup> of March 2024 from the bookmark Edukacja-Szkoły publiczne at [www.gdansk.pl](http://www.gdansk.pl) or <https://naborsp-kandydat.edu.gdansk.pl/gdansk>

### **ADMISSION REGULATIONS**

Both local district and other primary schools can be chosen

from 12 p.m. on 1<sup>st</sup> of March  
until 4 p.m. on 15<sup>th</sup> of March 2024

using the website:

<https://naborsp-kandydat.edu.gdansk.pl/gdansk>

It is necessary to confirm the will of continuing child's education in a local district school using the option 'zgłoś kandydaturę' at Gdańsk Educational Platform <https://naborsp-kandydat.edu.gdansk.pl/gdansk>. After putting in child's personal identification number (PESEL), the address and parents' personal data, the system will automatically refer the candidate to the right school. Parents confirm their will to enrol the candidate in the catchment area and follow the procedure of the enrolment process.

Parents ought to print out the application and submit it at school anytime between 12 p.m. on the 1<sup>st</sup> and 4 p.m. on the 15<sup>th</sup> of March 2024, according to the delivery regulations described above.

Parents, who plan to enrol their children to a **sports school** ought to participate in the recruitment process. Additionally, there are fitness tests required. All the necessary information is presented below in paragraph III.



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Candidates with a decision on the need for **special needs education** on grounds of disability applying for admission to an integration unit shall not be subject to recruitment criteria. The decision to accept a candidate with a decision on the need for special needs education to the integration department is taken by a selection board appointed by the principal of the school. All the information is presented below in paragraph IV.

Candidates with a decision on the need for **special needs education** on grounds of disability applying for admission to a regular unit participate in the recruitment process according to the general rules for 2024/2025.

### I. Enrolment process to the catchment area school

Parents confirm the willingness to enrol the child using the electronic platform (GPE Gdańska Platforma Edukacyjna) available at <https://nabor-sp-kandydat.edu.gdansk.pl/gdansk>, print the enrollment document, sign it and deliver it to the catchment school between 1<sup>st</sup> of March 2024 (12pm) until 15<sup>th</sup> of March 2024 (4pm)

Application form ought to be filled online at <https://nabor-sp-kandydat.edu.gdansk.pl/gdansk>, printed, signed and submitted at a catchment area school.

The signed declaration of intent is submitted to the school using one of the methods listed below:

- Hand-delivered to the school to which the candidate has been admitted, or
- Deposited into the designated drop box provided by the school, or
- Sent via ePUAP (Electronic Platform of Public Administration Services) to the school to which the candidate has been admitted, if the school has an electronic delivery inbox, or
- Signed within the Gdańsk Educational Platform system using an electronic signature.

The application includes information regarding both parents' and child's residential address, which is restricted by the liability for giving false statements (under article 151 paragraphs 2 and 3 of Educational Law Act). In case parents are in possession of a special needs education requirements statement for their child, it should be attached as well.

Delivering the application to the district school is tantamount to the admittance and thereby the process is completed.

### II. Participation in the admission process to a school outside of the district

Candidates living outside the area of a local district primary school, may be admitted to the first grade once the admission process is completed and the school offers vacancies.

#### Step 1.

#### Registration of the candidate

The registration process is available through the website <https://nabor-sp-kandydat.edu.gdansk.pl/gdansk>



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### Step 2.

#### Filling in the application form

Parents declare a choice of maximum 3 schools outside the local district. A priority list needs to be made, starting with the one that is considered the most desired option. This school will be referred to as the first-choice school.

Parents fill in the form using the website, print it and sign it, and deliver to the first-choice school between the 1<sup>st</sup> of March at 12 pm and 15<sup>th</sup> Of March at 4 pm, considering the delivery regulations mentioned above.

Regardless of the number of schools chosen, parents submit the filled application form only to the **first-choice school** (the first school on their list of chosen schools).

The signed declaration of intent is submitted to the school using one of the methods listed below:

- Hand-delivered to the school to which the candidate has been admitted, or
- Deposited into the designated drop box provided by the school, or
- Sent via ePUAP (Electronic Platform of Public Administration Services) to the school to which the candidate has been admitted, if the school has an electronic delivery inbox, or
- Signed within the Gdańsk Educational Platform system using an electronic signature.

Documents confirming meeting the criteria and a statement of special needs education requirements, should the child have any, are to be attached to the application as well.

**On March 15<sup>th</sup> at 4 p.m. the recruitment services at Gdańska Platforma Edukacyjna online platform shall be closed to the parents/guardians. Thus, all the applications are to be sent prior to this time (i.e. March 15<sup>th</sup>, 4 p.m.). After this time, the parents/guardians will not be able to log into their accounts in the admissions system.**

**The lists of candidates who meet the admission requirements, as well as of those who do not, will be available on Of March 27<sup>th</sup>, 3 p.m.**

**The lists of admitted and not admitted candidates will be available on April 12<sup>nd</sup> 2022 at 3 p.m.**

**Recruitment process is based on the *Gdansk City Council Act LXX/1792/23 dated November 30<sup>th</sup> 2023.***

No	Statutory criteria	Documents confirming the criteria	Points
1.	<b>Candidate</b> whose sibling(s) are to continue their education at the same school in the following year (that is the year that is applied for)	Parent's statement confirming the fact that the candidate's sibling(s) are to continue their education at the very same school in the following year <b><i>(statement included in the application form)</i></b>	<b>200 points</b>
2.	Candidate attending the school in the year prior to the year they are applying for (as a pupil at a preschool	Parent's statement confirming the fact that the candidate attended a pre-school unit <b><i>(in the application form)</i></b>	<b>100 points</b>



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	unit, so-called “zerówka”, at the very same school).		
3.	A candidate whose both parents/legal guardians work, perform work based on a civil law contract, study/attend classes full-time, or run their own business (the criterion also applies to a single parent/legal guardian raising the child).	a) certificate from the employer confirming employment or b) certificate from the employer confirming work performed under a civil law contract or c) certificate from a higher education institution/school containing information about full-time studies or d) printout from the website of the Central Register and Information on Economic Activity or information from the National Court Register or certificate confirming running a farm;	<b>50 points</b>
4.	<b>Candidate’s disability</b>	A statement outlining the need for special needs education requirements, issued upon a child’s disability, a disability designation or any other equivalent statement in conformity with the Vocational and Social Rehabilitation and Disabled Employment Act dated August 27 <sup>th</sup> 1997 (Journal of Laws 2020 p. 426, 568, 875)	<b>10 points</b>
4.	<b>Alternative custody of the candidate (foster care)</b>	A document stating alternative custody (foster care) over the candidate according to the Family Support and Alternative Custody System Act dated June 9 <sup>th</sup> 2011 (Journal of Laws 2020 p. 821.)	<b>10 points</b>
5.	<b>A large family</b> (a family with at least three children)	A parent’s statement confirming a large family status ( <b>statement included in the application form</b> )	<b>10 points</b>
6.	<b>A single parent</b> (upbringing of a candidate by a single, a widow, a widower, a person separated by a legally binding court verdict in a Decree of Judicial Separation, a divorced person unless the person raises at least one child with its parent)	A final court order stating a divorce or separation of spouses, or a death certificate <b>as well as</b> a statement confirming single upbringing and not raising any child in one household together with its parent ( <b>statement included in the application form</b> )	<b>10 points</b>
7.	<b>The work place of the candidate’s parent is located within the catchment area of the school that they are applying to.</b>	A statement from the employer confirming the employment and the address of the place of work; or, in case of self-employment, an up-to-date confirmation of the entry into the Register of Business Activity.	<b>5 points</b>

Documents confirming criteria 4, 5 and 7 may be submitted in an original form, a copy signed by a certified notary representative, officially confirmed copies or legalised entries from official registers.



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The chairman of the admission committee may require documents confirming circumstances included in the statements attached to the application form within the dates set by the chairman or may require the confirmation of the above from the office of the Mayor of Gdańsk.

In case the required documents are not submitted or prove lack of circumstances included in the application form, the criteria will not be approved by the admission committee.

### Step 3

#### The lists of candidates accepted to a school

The lists of candidates who meet the admission requirements, as well as of those who do not, will be available on **March 27<sup>th</sup>, 3 p.m.**

Parents can obtain the information in two ways:

- in the first-choice school – there are lists of accepted candidates available
- by logging into the electronic recruitment system

### Step 4

#### Parent's confirmation

**Once the candidate meets the admission requirements, parents are asked to confirm their decision between 3<sup>rd</sup> and 10<sup>th</sup> of April 2022 (by 4 pm) by submitting the printed statement confirming the decision (attachment no. 1).**

The signed declaration of intent is submitted to the school using one of the methods listed below:

1. Hand-delivered to the school to which the candidate has been admitted, or
2. Deposited into the designated drop box provided by the school, or
3. Sent via ePUAP (Electronic Platform of Public Administration Services) to the school to which the candidate has been admitted, if the school has an electronic delivery inbox, or
4. Signed within the Gdańsk Educational Platform system using an electronic signature.

**Lack of the confirmation will automatically disqualify the candidate.**

### Step 5.

#### Lists of the admitted and not admitted candidates

The lists of admitted and not admitted candidates will be published on **12<sup>th</sup> of April 2024 at 3 pm**. The lists include the first name and surname of the candidates in alphabetical order with minimum number of points required for acceptance.

Parents can obtain this information in two ways:

- at a first choice school where the lists are presented



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- from the website <https://naborsp-kandydat.edu.gdansk.pl/gdansk>

**The candidate can be admitted in a local district school if he or she has not been admitted to any other school. The system automatically allocates the candidate to a local district school.**

### Step 6.

#### The appeal procedure

Within 3 days from the publication of the admitted and not admitted candidates, parents may submit a motion to request the justification of the committee's decision. The document should be submitted within 3 working days and should include the reasons for the denial, including the minimum number of points required and the number of points acquired by the candidate.

Parents may appeal from the committee's decision in 3 days from receiving the justification to the principal of the state school. The principal examines the document within 3 working days. The principal's decision can be objected in the administrative court of law.

### Step 7.

#### Supplementary admission procedure

If, after the admission procedure, the school still offers vacancies, a supplementary admission procedure shall be carried out.

Supplementary admission for vacancies for the first grade, **will not take place via the electronic system of the Gdańsk Educational Platform (GDAŃSKA PLATFORMA EDUKACYJNA)**.

Supplementary admission procedure will start on 20<sup>th</sup> May 2024, as scheduled. The declaration ("zgłoszenie") or admission form ("wniosek rekrutacyjny") of the child must be submitted to the selected school in accordance with the rules for the submission of documentation described above.

### III ADMISSION PROCEDURE OF CANDIDATES FOR THE FIRST GRADE OF A STATE PRIMARY SPORTS SCHOOL, A STATE PRIMARY SPORTS CHAMPIONSHIP SCHOOL, A SPORTS UNIT IN A PUBLIC PRIMARY SCHOOL, A SPORTS CHAMPIONSHIP UNIT AT A PUBLIC OPEN PRIMARY SCHOOL OR A SPORTS MASTERY UNIT AT A PUBLIC SPORTS SCHOOL

A list of sports schools and sports units in schools will be available on the website <https://naborsp-kandydat.edu.gdansk.pl/gdansk>.

Candidates shall be admitted into the first grade of a state primary sports school, a state primary sports championship school, a sports unit in a public primary school, a sports championship unit at a public open primary school or a sports mastery unit at a public sports school or any other sports school if:

- their medical condition enables them to attend such school or unit, **confirmed by a medical certificate issued by a primary care physician;**
- they have **the written consent of the parents** to attend the school or unit;



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- they have obtained positive results from physical fitness tests, under the conditions laid down by the Polish sports association specific to the sport in which the sport training is conducted at the school or unit concerned.

**In case of more candidates meeting the abovementioned conditions than the number of vacancies offered in the school or unit, the results of physical fitness tests shall be taken into account at the first stage of the admission procedure.**

**In case of equivalent results obtained at the first stage of the admission procedure,** the second stage of the admission procedure shall take into account the criteria referred to in the Article 131 paragraph 2 of Education Law Act:

- 1) the number of siblings in the applicant's family,
- 2) the disability of the candidate,
- 3) the disability of one of the candidate's parents,
- 4) the disability of both parents of the candidate,
- 5) the disability of the candidate's siblings,
- 6) single parenting of the candidate in a family,
- 7) placing the candidate in foster care.

These criteria are of equal value.

### Step 1.

#### Candidate Registration

In order to admit a candidate into schools and units mentioned above, parents are requested to log into the electronic admission system at <https://nabor-sp-kandydat.edu.gdansk.pl/gdansk> choosing a sports unit or sports championship unit.

### Step 2.

#### Filling out the application form for admission

The admission form should be filled out, printed, signed and submitted in **the first-choice school between 1<sup>st</sup> and 15<sup>th</sup> Of March, 2024 before 4pm**, in accordance to the regulations regarding submitting documentation, mentioned above.

**The admission form should be submitted only in the first-choice school.**

The signed declaration of intent is submitted to the school using one of the methods listed below:

- Hand-delivered to the school to which the candidate has been admitted, or
- Deposited into the designated drop box provided by the school, or
- Sent via ePUAP (Electronic Platform of Public Administration Services) to the school to which the candidate has been admitted, if the school has an electronic delivery inbox, or
- Signed within the Gdańsk Educational Platform system using an electronic signature.





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### Step 3.

#### Physical Fitness tests

**Fitness tests for candidates for the first grade of a state primary sports school, a state primary sports championship school are scheduled between 6<sup>th</sup> and 11<sup>th</sup> of March, 2024 from 8am to 4pm. Detailed schedules are available at particular schools.**

Candidates shall enter physical fitness tests only if they have a medical condition enabling them to attend school or unit, confirmed by a medical certificate issued by a primary care physician. It is obligatory to submit the document prior to the tests.

**12<sup>th</sup> Of March, 2024 at 3 pm** the list of candidates with positive results of fitness tests is published by the Admission Committee.

### Step 4.

#### Lists of admitted and not admitted candidates

**27<sup>th</sup> of March, 2024 at 3pm** the lists of admitted and not admitted candidates are published. Parents can obtain this information in two ways:

- at the first choice school, where the list of accepted and rejected candidates is presented or
- by logging into [https:// naborsp-kandydat.edu.gdansk.pl/gdansk](https://naborsp-kandydat.edu.gdansk.pl/gdansk)

### Step 5.

#### Parent's confirmation

**Between 3<sup>rd</sup> of April and 10<sup>th</sup> April, 2024 (before 4pm) parents need to confirm their decision by submitting admission form at school.** (attachment no1)

The signed declaration of intent is submitted to the school using one of the methods listed below:

- Hand-delivered to the school to which the candidate has been admitted, or
- Deposited into the designated drop box provided by the school, or
- Sent via ePUAP (Electronic Platform of Public Administration Services) to the school to which the candidate has been admitted, if the school has an electronic delivery inbox, or
- Signed within the Gdańsk Educational Platform system using an electronic signature.

### Step 6.

#### Lists of admitted and not admitted candidates



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The lists of candidates who meet the admission requirements and of those who do not are published **12<sup>th</sup> April, 2024 at 3pm** by the Admission Committee. The lists include first names and surnames of the candidates in alphabetical order and the minimum number of points required for being admitted to the school.

The results can be verified by parents in two ways:

- at the first choice school where the lists are presented
- by logging into admission system: <https://naborsp-kandydat.edu.gdansk.pl/gdansk>

### IV RECRUITMENT OF CANDIDATES WITH A DECISION ON THE NEED FOR SPECIAL NEEDS EDUCATION

Children with a special needs education certificate issued on grounds of disability may apply for admission to public schools, public schools with integration or special needs classes and special needs schools. Public counselling and guidance centres help in choosing the right place of education by issuing decisions on the need for special needs education together with the diagnosis and information on the recommended type of institution.

**Rules for admission of candidates with a decision on the need for special needs education** (Article 130(8) of the Law of 14 December 2016 on Education Law):

#### 1) to regular classes:

Candidates with a special needs education decision applying for admission to **a regular class** shall participate in the recruitment in accordance with the general recruitment rules adopted in the recruitment procedure for the school year 2024/2025 described above.

#### 2) to integration classes:

Candidates with a decision on the need for **special needs education** on grounds of disability applying for admission to an integration unit shall not be subject to recruitment criteria. The decision to accept a candidate with a decision on the need for special needs education to the integration department is taken by a selection board appointed by the principal of the school.

#### Step 1.

#### Completion of the application for admission of a candidate

In order to enrol a candidate with a special needs education certificate in the integration department, a completed and signed application must be submitted, together with annexes to each of the selected schools indicated in the list of preferences, between 1<sup>st</sup> of March and 15<sup>th</sup> of March 2024 at 4pm. Parents do not follow the registration procedure within the electronic system of enrollment on Gdańska Platforma Edukacyjna (GPE).



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The application must be accompanied by a copy of the decision on the need for special needs education issued on grounds of disability.

The signed declaration of intent is submitted to the school using one of the methods listed below:

- Hand-delivered to the school to which the candidate has been admitted, or
- Deposited into the designated drop box provided by the school, or
- Sent via ePUAP (Electronic Platform of Public Administration Services) to the school to which the candidate has been admitted, if the school has an electronic delivery inbox, or
- Signed within the Gdańsk Educational Platform system using an electronic signature.

If the documents are not submitted electronically through electronic signature mentioned above set of documents (i.e. recruitment application and opinion on the need for special education) should be submitted to each school where the integrated department was selected.

### Step 2.

#### Checking the list of the candidates admitted to school.

**On 27<sup>th</sup> Of March 2024, the results of the recruitment procedure will be made public at 3 pm** in the form of a list of candidates admitted and not admitted to the school.

Parents can obtain the results by checking the lists of accepted and not accepted students at school where the lists are presented or by logging into the electronic recruitment system.

### Step 3.

#### Parents' confirmation of the admission process.

In order to confirm the will of continuing child's education in a local district school parents are asked to submit a printed application form at school. Once the candidate is qualified, parent is asked to **confirm his/her decision between 3<sup>rd</sup> of April and 10<sup>th</sup> of April 2024 until 4 pm by submitting a printed statement** (attachment no. 1).

The signed declaration of intent is submitted to the school using one of the methods listed below:

- Hand-delivered to the school to which the candidate has been admitted, or
- Deposited into the designated drop box provided by the school, or
- Sent via ePUAP (Electronic Platform of Public Administration Services) to the school to which the candidate has been admitted, if the school has an electronic delivery inbox, or
- Signed within the Gdańsk Educational Platform system using an electronic signature.

### Step 4.

#### Lists of the accepted and rejected candidates

The recruitment committee shall publish the list of the accepted and rejected candidates on the **12<sup>th</sup> of April 2024 at 3 pm**. The lists include first name and surname of the candidates in alphabetical order with minimum number of points required for acceptance.



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### 1) special needs schools/classes

Candidates living **within the city of Gdańsk limits** are requested to submit a printed application form with the special needs statement **directly to the school's principal** (the forms are available at school) after having made an appointment via telephone. **Such candidate does not participate in the recruitment procedure.** The decision is made by the principal based on the recommendations presented in the statement, the availability of specialists at school and the schools specialization.

If the candidate's residential address is outside the city of Gdańsk and there is no special needs school/class in the county of his/her residence, the application form with the special needs statement should be directed to the county's governor according to the place of residence. The governor submits application to the Mayor of Gdańsk with all the required documents.

The application form may be obtained here:

<https://www.gdansk.pl/urząd-miejski/wydział-rozwoju-społecznego/procedury/wydawanie-skierowania-do-kształcenia-specjalnego-w-specjalnych-przedszkolach-szkolach-i-oddziałach-specjalnych-oraz-osrodkach,a,44409>.

No.	School	Address, district and phone number	Types of disabilities
1.	Szkoła Podstawowa Specjalna nr 26	80-882 Gdańsk ul. Karpia 1 Śródmieście Tel. 58 301 24 48	<ul style="list-style-type: none"><li>• mild intellectual disability,</li><li>• moderate to severe intellectual disability,</li><li>• intellectual disability combined with another disability</li></ul>
2.	Szkoła Podstawowa Specjalna nr 37 im. Szarych Szeregów	80-332 Gdańsk ul. Piastowska 35/37 Przymorze Małe Tel. 58 558 31 13	<ul style="list-style-type: none"><li>• mild intellectual disability,</li><li>• combined disability, i.e. mild intellectual disability combined with visual impairment, hearing impairment, or physical disability including aphasia</li></ul>
3.	Szkoła Podstawowa Specjalna nr 78 w Specjalnym Ośrodku Szkolno-Wychowawczy nr 2	80-544 Gdańsk ul. Góreckiego 16 Nowy Port Tel. 58 343 03 21	<ul style="list-style-type: none"><li>• moderate to severe intellectual disability,</li><li>• associated disabilities, such as genetic syndromes, autism, physical disability, visual impairment, hearing impairment.</li></ul>
4.	Specjalny Ośrodek Rewalidacyjno-Wychowawczy dla Dzieci i Młodzieży z Autyzmem	80-365 Gdańsk ul. Prezydenta Lecha Kaczyńskiego 28 Przymorze Wielkie Tel. 58 553 40 32	<ul style="list-style-type: none"><li>• Co-occurring disability: autism and intellectual disability of at least moderate severity</li></ul>



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5.	Szkoła Podstawowa nr 69 im. gen. Stanisława Sosabowskiego (oddziały specjalne)	80-869 Gdańsk ul. Zielony Trójkąt 1 Młyniska Tel. 58 343 05 02	<ul style="list-style-type: none"><li>• autism spectrum</li><li>• co-occurring disability (autism spectrum and mild intellectual disability)</li></ul>
6.	Szkoła Podstawowa nr 62 (oddziały specjalne)	80-635 Gdańsk ul. Kępna 38 Krakowiec – Górki Zachodnie Tel. 58 307 31 23	<ul style="list-style-type: none"><li>• Autism spectrum disorders</li><li>• Co-occurring disabilities</li></ul>

### • POSTPONEMENT OF COMPULSORY EDUCATION

The Principal of a state school within the candidate's residential district postpones compulsory education for a given school year, once his/her parents submit an application.

The application should be submitted in the calendar year when the child is 7 years old. It can be resubmitted once the child is 8 years old. It must be submitted until the 31<sup>st</sup> of August. The postponement applies to the school year when the child is obliged to start compulsory education.

In case of children holding a statement indicating special needs, compulsory education cannot be postponed longer than until the end of the school year when a child is 9 years old.

The application should be submitted with an opinion stating the need of a postponement in a given school year issued by a public Psychological and Pedagogical Counselling Centre, or a private Psychological and Pedagogical Counselling Centre founded in accordance with Article 168 of the Educational Law Act, where the employees have suitable qualifications specified for public Psychological and Pedagogical Counselling Centre employees; a statement indicating special needs should also be submitted.

A child whose compulsory education was postponed, continues preschool education in a kindergarten, preschool unit in primary school or another form of preschool education. A child holding a statement indicating special needs issued due to multiple disabilities (when one of them is an intellectual disabled) also in a revalidation and education centre.

A child whose obligatory education was postponed in 2024/2025 and continues preschool education **in the same institution, does not take part in the recruitment process.** In this case, parents are to submit the document declaring the continuation of preschool education („karta kontynuacji wychowania przedszkolnego”) between 12<sup>th</sup> and 29<sup>th</sup> of February 2024 by 10 o'clock. If a child does not receive the postponement decision until the recruitment process starts, parents should confirm



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application for the child's education in a local district school, or should participate in the recruitment process in accordance with the schedule.

Parents requesting the postponement or planning to do it are asked to inform the principal of the local district school about it.

Before proceeding with the implementation of the schedule outlined in the PMG Directive dated December 15, 2023, it should be noted that a child who has been deferred for the 2024/2025 school year and repeats preschool preparation in the same institution does not participate in the recruitment process. The parent only submits a continuation form for preschool education between February 12th and February 29th, 2024, until 9:00 a.m., to the school's office.

- **THE RECRUITMENT PROCEDURE SCHEDULE FOR FIRST GRADE PRIMARY SCHOOL CANDIDATES IN 2024/2025**

Time-limits of the recruitment and supplementary procedures including the deadlines for the submission of documents to first grade primary schools in 2024/2025 run by the municipality of Gdańsk are based on the Mayor of Gdańsk Ordinance Act No 2342/23 as of 15<sup>th</sup> December 2023.

No.	Type of activity within the recruitment procedure	Start date	End date
1.	Submit an application for admission to a primary school along with documents confirming the candidate's compliance with the criteria taken into account in the recruitment procedure	01.03.2024 at 12:00 pm	15.03.2024 at 4:00 pm
2.	Fitness tests for candidates for the first grade of a primary school of sports, a primary school of sports championship, a sports unit in a primary school, a sports championship unit at a primary school	6.03.2024 at 8:00 am	11.03.2024 at 4:00 pm
3.	The results of the fitness tests of candidates who received positive results set by the national sports committee of a particular discipline are published		12.03.2024 at 3:00 pm
4.	The lists of qualified and non-qualified candidates within the recruitment procedure are published		27.03.2024 at 3:00 pm
5.		03.04.2024 at 8:00 am	10.04.2024 at 4:00 pm



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	Submit the parent's written statement confirming candidate's will of being admitted at the school		
6.	the lists of admitted and non-admitted candidates within the recruitment procedure are published	12.04.2024 at 3:00 pm	
<b>No.</b>	<b>Type of activity within the supplementary procedure</b>	<b>Start date</b>	<b>End date</b>
1.	File/Submit an application for admission to a primary school along with documents confirming the candidate's compliance with the criteria taken into account in the supplementary procedure	20.05.2024 at 9:00 am	24.05.2024 at 4:00 pm
2.	Fitness tests of candidates for first grade of a primary school of sports, a primary school of sports championship, a sports unit in a primary school, a sports championship unit at a primary school	21.05.2024 at 8:00 am	22.05.2024 at 4:00 pm
3.	Publish the results of the fitness tests of candidates who received positive results set by the national sports committee of a particular discipline	23.05.2024 at 3:00 pm	
4.	Publish the lists of qualified and non-qualified candidates within the supplementary procedure	15.06.2024 at 3:00 pm	
5.	Submit the parent's written statement confirming candidate's will of being admitted at the school	06.06.2024 at 8:00 am	12.06.2024 at 4:00 pm
6.	Publish the lists of admitted and non-admitted candidates within the supplementary procedure.	14.06.2024 at 3:00 pm	

Legal basis of the recruitment regulations:

- Educational Law Act dated 14th December 2016 (consolidated text Journal of Laws 2023 p. 900, 1672, 1718, 2005),



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- Gdansk City Council Act no. LXX/1792/23 dated/as of 30th November 2023, regarding the recruitment criteria for first grade primary schools run by the municipality of Gdańsk and the number of points and documents confirming for each of the necessary criteria
- The Decree of the Mayor of Gdańsk No. 2342/23 dated/as of 15<sup>th</sup> December 2023 regarding the schedule of the time limits of the recruitment and supplementary procedures along with deadlines of documents admission to first grade primary schools run by the municipality of Gdańsk in 2024/2025